

EMMANUEL COMMUNITY ECONOMIC DEVELOPMENT CORPORATION

TEENS THAT MEAN BUSINESS

BUSINESS APPLICATION ***PLEASE FILL OUT LEGIBLY AND COMPLETELY***

<i>Business Name</i>					
<i>Proprietor or Executive Officer</i>	<i>Last Name</i>	<i>First Name</i>		<i>Middle Initial</i>	
	Title	Cell Phone ()		Email	
<i>Business Address</i>	Street Suite #				
	City		State	Zip Code	
<i>Phone</i>	Main Line ()	Fax ()			
<i>Internet</i>	Web Address		Email		
<i>Business Structure</i>	<input type="checkbox"/> Non-profit <input type="checkbox"/> Private/For-Profit <input type="checkbox"/> Government				
<i>Type of Business - Industry</i>	<input type="checkbox"/> Arts & Entertainment <input type="checkbox"/> Food Services <input type="checkbox"/> Real Estate/Development <input type="checkbox"/> Beauty & Fashion <input type="checkbox"/> Government Agency <input type="checkbox"/> Retail/Trading <input type="checkbox"/> Day Care/Camp <input type="checkbox"/> Healthcare/Medical <input type="checkbox"/> Social/Community Srvs. <input type="checkbox"/> Educational Services <input type="checkbox"/> Hospitality/Tourism <input type="checkbox"/> Technology <input type="checkbox"/> Financial Services <input type="checkbox"/> Legal Services <input type="checkbox"/> Other:				
<i>Describe Your Business & Market</i>					
<i>Host Mentor (Apprentice Will Report Directly To...)</i>	<i>Last Name</i>	<i>First Name</i>		<i>Title</i>	
	Phone ()		Cell Phone ()		
	Email				
<i>Alternate Host Mentor</i>	<i>Last Name</i>	<i>First Name</i>		<i>Title</i>	
	Phone ()		Cell Phone ()		
	Email				
<i>Describe 5 points about your business, industry</i>	1.				
<i>and/or market that you want the apprentice to learn.</i>	2.				

	3.		
	4.		
	5.		
<i>In addition to manpower, what benefit will the TTMB program be to your organization?</i>			
<i>Proprietor Signature</i>		Date	

Business Commitment & Liability Waiver			
<i>Business Name</i>			
<i>Proprietor's Name</i>			
<p>So that my business can participate in the Emmanuel Community Economic Development Corporation's Teens That Mean Business program from July 5th through August 12th, 2011, I acknowledge the following expectations and commitments:</p> <p>FURTHERMORE, I UNDERSTAND THAT COMPLETION OF THIS APPLICATION DOES NOT GUARANTEE SELECTION AS A TTMB HOST BUSINESS.</p>			Proprietor Initial Here
<i>Stipend</i>	<p>I understand that the Teens That Mean Business program is a six-week apprenticeship that will commence on Tuesday, July 5th and end on Friday, August 12th. Starting Wednesday, July 6th, the apprentice will be assigned to my business, and the CEDC will pay the apprentice a weekly stipend based upon the NY State Department of Labor's minimum wage (24 hr. minimum – 28 hr. maximum per week).</p>		
<i>Stipend conditions</i>	<p>I acknowledge that for the duration of the program the apprentice is required to work four days per week (Tues–Fri; or Saturday, upon approval), report to training one day per week (Mon. workshops), and comply with work assignments from the host business, homework assignments from TTMB, in addition to the program's dress and conduct codes.</p>		
<i>Mentorship</i>	<p>I agree to conduct one-on-one mentorship sessions with the apprentice at least one hour per week to discuss entrepreneurship, the business, industry and/or market. I understand that the information from these sessions may be used in the apprentice's weekly training, assignments, and final report. (Please note: The info you provide will only be used for instructional purposes and will not be shared with outside parties.)</p>		

Tasks	I commit to assigning the apprentice meaningful tasks that are related to the marketing, operation and support of the business.	
Coaching	I agree to meet with TTMB's Program Coordinator (or other representative) at the business site to evaluate the worksite as well as the progress of the apprentice and the program at least twice during the duration of the program.	
Codes of Conduct	I agree to provide a safe workplace environment (free from harassment, safety issues, unethical behavior) and safe from situations whereby the apprentice is forced to compromise the program's ground rules and its distinguished code of conduct. I agree to contact TTMB immediately should the apprentice exemplify behaviors or emotions that are not conducive to the workplace environment.	
Commitment	I am aware that this is an apprenticeship experience and I commit to host an apprentice for the entire assignment and be committed to the program from July 5th through August 12th, 2011. Furthermore, I agree to complete the required evaluations for my apprentice and the TTMB program.	

I, the undersigned proprietor or Executive Officer, represent the business entitled _____ which acts as a host to a Teens That Mean Business (TTMB) apprentice. I hereby hold harmless, and forever acquit Emmanuel Baptist Church, Emmanuel Community Economic Development Corporation, and the TTMB program, its apprentices or other local sponsors, their officers, agents, representatives and employees from any and all actions, causes of action, claims or any liabilities whatsoever, known or unknown now existing or which may arise in the future, on account of or in any way related to or arising out of said participation in the TTMB program. I understand that the apprentice is a volunteer for all purposes and is not an employee of the Emmanuel Community Economic Development Corporation, Emmanuel Baptist Church, or other local sponsors, and their officers, agents, representatives and employees.

<i>Proprietor Signature</i>	Date
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Please return this application and all requested materials to:
FAX: 347-823-1610, **Attention: TEENS THAT MEAN BUSINESS**

SNAIL MAIL: Emmanuel CEDC TEENS THAT MEAN BUSINESS 187 Waverly Avenue Brooklyn, NY 11205	<i>Application Deadline:</i> June 6th
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